

BOARD OF SUPERVISORS, CITY AND TOWN COUNCIL

LARGE **MONETARY, IN-KIND** CONTRIBUTION OR **LOAN** REPORT

This form **must** be typed or printed legibly in ink and reported within 15 days after receipt.

Type of Report:

- DIRECT CONTRIBUTION**
- IN-KIND CONTRIBUTION**
- LOAN**

Full name of Candidate or Candidate Campaign Committee _____

COLUMN 1	COLUMN 2		COLUMN 3	COLUMN 4	COLUMN 5
FULL NAME OF CONTRIBUTOR or LENDER MAILING ADDRESS OF CONTRIBUTOR & ZIP [LIST IN ALPHABETICAL ORDER]	<u>BUSINESS/CORPORATE DONOR or LENDER</u> 1. NOT REQUIRED 2. TYPE OF BUSINESS 3. PRINCIPAL PLACE OF BUSINESS 4 SERVICE/GOODS RECEIVED 5 BASIS USED TO DETERMINE VALUE	<u>INDIVIDUAL DONOR</u> 1. EMPLOYER OR BUSINESS 2. OCCUPATION 3. PRINCIPAL PLACE OF BUSINESS 4 SERVICE/GOODS RECEIVED 5 BASIS USED TO DETERMINE VALUE	DATE RECEIVED	AMOUNT OF CONTRIBUTION or LOAN	AGGREGATE TO DATE or REMAINING LOAN BALANCE
TOTAL THIS PERIOD PLEASE ENTER ON LAST PAGE OF THIS SPECIAL REPORT				\$ _____	

I declare, subject to the provisions of § 24.2-1016 which is punishable up to a Class 5 Felony, that this report is to the best of my knowledge and belief true, correct and complete.

SIGNATURE OF TREASURER/CANDIDATE

DATE

INSTRUCTIONS FOR COMPLETING THIS FORM

MEMBERS OF BOARDS OF SUPERVISORS OR CITY AND TOWN COUNCILS REPORT ANY SINGLE CONTRIBUTION FROM A SINGLE DONOR OF \$500 OR MORE WITHIN 15 BUSINESS DAYS OF RECEIPT TO THE LOCAL ELECTORAL BOARD WHERE THE MEMBER RESIDES. THIS APPLIES ONLY TO CONTRIBUTIONS RECEIVED IN NON-ELECTION YEARS. THE COMMITTEE MUST ALSO INCLUDE THESE CONTRIBUTIONS ON THEIR NEXT CAMPAIGN FINANCE REPORT.

REQUIRED INFORMATION	
TYPE OF REPORT	INDICATE WHETHER THIS SCHEDULE IS BEING USED TO REPORT A DIRECT CONTRIBUTION, IN-KIND CONTRIBUTION OR LOAN. PLEASE USE ONE TYPE OF CONTRIBUTION OR LOAN FOR EACH PAGE.
NAME LINE	LIST THE FULL NAME OF THE CANDIDATE, OR THE CANDIDATE'S CAMPAIGN COMMITTEE.
COLUMN 1	LIST THE FULL NAME AND COMPLETE MAILING ADDRESS OF THE CONTRIBUTOR OR LENDER (THIS LIST MUST BE MAINTAINED IN ALPHABETICAL ORDER).
COLUMN 2	IF THE CONTRIBUTOR OR LENDER IS AN INDIVIDUAL, LIST THEIR EMPLOYER OR BUSINESS, OCCUPATION, AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE BASIS USED FOR DETERMINING THE VALUE OF THE CONTRIBUTION. IF THE CONTRIBUTOR IS A BUSINESS OR CORPORATE DONOR, LIST THE TYPE OF BUSINESS OF THE CONTRIBUTOR AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE SERVICE OR GOODS RECEIVED AND THE BASIS USED TO DETERMINE VALUE.
COLUMN 3	LIST THE DATE THAT THE CONTRIBUTION WAS RECEIVED BY THE COMMITTEE.
COLUMN 4	LIST THE AMOUNT OF THE CONTRIBUTION GIVEN.
COLUMN 5	LIST THE AGGREGATE CONTRIBUTIONS THAT THE CONTRIBUTOR HAS GIVEN TO THE CANDIDATE OR COMMITTEE DURING THE CURRENT ELECTION CYCLE. IF THIS SCHEDULE IS USED TO REPORT A LOAN, LIST THE REMAINING LOAN BALANCE.
TOTAL THIS PERIOD	ADD THE TOTAL AMOUNT OF CONTRIBUTIONS SHOWN IN COLUMN 4 AND IF MORE THAN ONE SCHEDULE IS NEEDED, LIST THE AMOUNT ON THE LAST.

OTHER CONTRIBUTION REMINDERS

- ✓ LARGE CONTRIBUTIONS MUST BE REPORTED IN WRITING WITHIN FIFTEEN (15) BUSINESS DAYS DURING NON-ELECTION YEARS ONLY.
- ✓ ANY CONTRIBUTION REPORTED AS A "LARGE CONTRIBUTION" MUST ALSO BE REPORTED ON THE NEXT REQUIRED REPORT.