

Final Report

for a

CANDIDATE CAMPAIGN COMMITTEE

This document must be clear, legible and typed or printed in blue or black ink.

<input type="checkbox"/> Original Report	<input type="checkbox"/> Amended Report – Report # _____
Name of Candidate Campaign Committee	Committee ID # (if one)
Candidate's Residence Address (include number and street)	Daytime Phone Number (for person filling out this report)
City, State and Zip	E-mail Address

Termination Statement of Candidate/Treasurer

I declare, subject to the provisions of § 24.2-1016 of the *Code of Virginia* which is punishable up to a Class 5 Felony that, to the best of my knowledge, this **FINAL REPORT** for the period beginning _____ and ending _____, including all accompanying schedules, fully discloses all financial activities for this period and that this committee. I further declare that this committee is being disbanded and that this **FINAL REPORT** fully discloses all previously unreported receipts and has disbursed all funds in accordance with § 24.2-948.4 of the *Code of Virginia* and that this candidate committee has no outstanding debts.

Date

Signature of Treasurer or Candidate

Instructions for Completing this Form

Original Report	Check this box if this is the first time that your committee has submitted this final report.
Amended Report #	Check this box if this is an amendment to a previously filed final report.
Report Number	Enter the number of times this final report has been amended.
Name of Candidate Campaign Committee	Please enter the name of the candidate campaign committee filing this report.
Candidate ID#	Please enter the candidate committee's registration number in Virginia.
Candidate's Residence Address	Please enter the candidate's current residence address.
Daytime Phone Number	Please enter the daytime phone number of the person filling out this report.
E-mail Address	Please provide the e-mail address of either the candidate or the person filling out this report.
Termination Statement	Please sign this statement affirming that reporting for this candidate committee is complete and final and that no monies, debts or any other things of value remain in the committee's account.

Final Report Reminders

A committee's final report will not be accepted unless the committee demonstrates that all surplus funds have been properly disbursed and reported on Schedule I in one of the following ways:

- Transferring the excess funds to a campaign committee account for a future election;
- Retiring the outstanding debts incurred by a previous campaign committee;
- Returning to the contributors in amounts not more than the contributors' original contributions;
- Donating to a charitable organization as described in §170 (c) of the Internal Revenue Code;
- Donating the excess to one or more candidate campaign or political committees; or
- Defraying any ordinary, non-reimbursed expense related to the candidate's elected office.

NOTE: It is illegal for any person or officer of the committee to convert any contribute moneys, securities, or like tangible personal property to his personal use.